

Scrutiny Standing Panel Agenda



Finance and Performance Management Scrutiny Panel Tuesday, 15th August, 2006

Place: Committee Room 1, Civic Offices, High Street, Epping

Time: 7.00 pm

Democratic Services Officer: A Hendry - Democratic Services Officer
Tel: 01992 564246 Email: ahendry@eppingforestdc.gov.uk

Members:

Councillors J M Whitehouse (Chairman), J Hart (Vice-Chairman), Mrs R Gadsby, R Church, M Colling, Mrs A Cooper, R D'Souza, P House, D Jacobs and R Morgan

PLEASE NOTE THAT THIS MEETING IS OPEN TO ALL MEMBERS TO ATTEND

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

3. DECLARATION OF INTERESTS

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting

purely for the purpose of answering questions or providing information on such a matter.

4. NOTES OF PREVIOUS MEETING - 1 JUNE 2006 (Pages 3 - 12)

To consider and agree the notes of the meeting of the Panel held on 1 June 2006.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 13 - 16)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. KEY PERFORMANCE INDICATORS 2006/07 (Pages 17 - 22)

(Head of Human Resources and Performance Management) To consider the attached report on Key Performance Indicators.

7. SRAFF VACANCIES (Pages 23 - 26)

(Head of Finance) to consider the attached report.

8. DATA QUALITY AUDIT AND VALUE FOR MONEY STRATEGY (Pages 27 - 62)

(Head of Human Resources and Performance Management) to consider the attached report.

9. QUARTERLY FINANCIAL MONITORING 2006/07 (1ST QUARTER) (Pages 63 - 76)

(Head of Finance) to consider the attached report.

10. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

11. FUTURE MEETINGS

To consider the forward programme of meeting dates for the Panel. Meetings are programmed in for:

14 November 2006;
15 January 2007; and
12 February 2007.